



**NORTH CAROLINA ADULT SOCCER ASSOCIATION BOARD MEETING  
February 15, 2021**

**Minutes**

**Call to Order: 7:06pm**

**Roll Call**

**Present:** Sam Cohen, Donna Langdon, Charles Gomes, Paul James, Matt Friedman, Jeremy Mikell, Alex Vidaurri, Vance Carlisle, Darius Ejlali

**Not Present:** Bob Kepner, Mark Baker

**Quorum determination**

**Officer & Staff Reports**

- President – Welcomed everyone to the 2021 NCASA Board. Congratulated NCASA executive director Darius Ejlali on his re-election as USASA Region III Director. Discussed changes made to the lay-out of the agenda with the goal of making meetings more efficient and informative.
- Executive Director – Informed Board of efforts since AGM, including work updating the website with relevant documents and information, beginning to expand use of social media accounts, promoting Carolinas Cup Memorial Day tournament, and ongoing meetings with Affinity.
- Vice President – Discussed busy February calendar of events related to regional and national affiliations, e.g., virtual AGMs for USASA Region 3, USASA National, and USSF AGM, and main issues for these organizations, primarily officer elections and proposals to amend by-laws.
- Treasurer – Presented financial reports and stated that NCASA is in a solid financial position.

**Approval of Minutes**

- Minutes for the January 11, 2021, Board meeting were approved unanimously.

**Growth Initiative**

- Registration Report – Report was provided showing registration by league year-to-date. Three Member Leagues are actively registering players, with more leagues set to begin registering players soon.
- First Year Leagues Update – Three leagues that will be playing for first time in 2021. Board will get regular updates on status to stay informed of “growing pains” being felt by new leagues.
  - First Flight League – New “state-wide” league (i.e., has teams in different cities around state), with 12 teams slated to begin play this spring. League has been connected with an appropriate referee assignor. Registration system is active, and teams began registering players this week.
  - Seashore Adult Soccer League -Established youth organization that is adding an adult league. Being set up in Affinity now, and season expected to start in May.
  - AC Sandhills – Affiliated in 2020 and began registration, but did not play due to COVID-19. Not yet organized for Spring 2021 season.

- New League Update – Discussions are ongoing with a former Member League that has expressed interest in re-affiliating with NCASA. Based on discussions, hopeful that decision to re-affiliate will be finalized in the next month.
- Other – Board members will be working to identify other leagues for potential membership. Initial targets will include unaffiliated adult leagues operated by affiliated youth leagues. Also, will be working to identify other existing, unaffiliated leagues in parts of state that do not currently have Member Leagues.

### **Competitions**

- Carolinas Cup – Charleston, SC, Memorial Day weekend tournament is open for registration. 21 teams already registered, including teams in O50 & O60 divisions. SCASA has been a huge help with the Carolinas Cup in Winston-Salem; hopeful that some NCASA Board members will be available to assist with the Memorial Day tournament.
- Celebrate the TaTas – Work on 2021 tournament has not yet begun.

### **Board Q&A (10 Minutes)**

- No questions

### **Old Business**

- None

### **New Business (motions)**

- Monthly Board meetings – Motion to establish meeting schedule through the January 2022 AGM approved unanimously as presented. [See attached motions for approved text.]
- Transparency Initiative – Motion to provide more transparency to Member Leagues and public into Board activities (advance sharing of agenda, using written motions, working to make live-streaming audio of meetings available and implement public Q&A section to the extent feasible, circulating draft minutes within 3 days of meeting) approved unanimously as presented. [See attached motions for approved text.]
- Budgetary Spending Authority – Motion amended to increase Finance Committee between meeting emergency spending authority limit to \$2,000. Motion to establish budgetary spending authority procedures for the year, as amended, approved unanimously. [See attached motions for approved text.]

### **Additional New Business (motions - 2/3 vote required)**

- None

### **New Business (discussions)**

- Board Member replacements – Discussed need to fill two vacant Board positions – (i) VP Competition – Men (former Board member resigned shortly after AGM), and (ii) VP of Membership & Development II (Board member elected President). Member Leagues will be approached for potential suggestions. Board discussed considerations for selecting new members. Issues discussed included importance of having Board diversity (geographic diversity, diversity of experiences, etc.), but also importance of getting someone with the right skills & experience for each position. Names of potential candidates were suggested. Goal is to fill positions by March Board meeting, with deadline of April Board meeting if necessary.
- Committee appointments (full-year committees) – Discussed full-year committees and who might be on each committee. Board members also encouraged to contact President if interested in participating on a committee. Committees discussed were Celebrate the Tatas Committee; Carolinas Cup Committee; Finance Committee; Budget Committee; Discipline & Appeals Committee; and State Referee Committee.

- NCASA Social Media presence – Discussion postponed until next meeting
- First Flight League – Discussed potential FFL interest in having a more in-depth relationship with NCASA beyond NCASA's standard involvement with Member Leagues. Making Board aware that there have been and continue to be discussions. Important to think through potential pros & cons of any potential partnership, including how any such partnership may impact or be viewed by other Member Leagues. Any formal proposal will come to Board for approval.

#### **Additional New Business (discussions)**

- USASA Elections – Elections for President, Secretary and Member at Large will take place this coming weekend. Information about candidates was shared. Board members were encouraged to read each candidate's campaign letter and share thoughts with President & Vice President (who are the voting delegates for NCASA).
- USSF AGM – Major issue is by-laws proposal related to voting strength. USASA & USYSA are pushing to have proposal tabled as it will reduce these organizations' voting strength.

#### **Takeaways/To Do Item Wrap-up**

#### **Thoughts & Visions (10 minutes)**

- Discussed hope that at future meetings, time permitting, one or two Board members at each meeting will have opportunity to share with rest of Board ideas/projects they are thinking about, soccer-related experiences, or other soccer-related thoughts.

#### **For the Good of the Game / Announcements**

#### **Adjourn**

- Motion to adjourn approved unanimously

**Meeting Adjourn: 9:16pm**

## **RESOLUTIONS**

### **NCASA Monthly Board Meeting Schedule**

Whereas determining Board meeting dates in advance will allow Board members to block time on their calendars and allow better attendance at Board meetings; and

Whereas, NCASA traditionally has held its Board meetings on the third Monday of each month;

Be it resolved that NCASA Board meetings from now until the 2022 Annual General Meeting shall be held on the following dates:

- February 15, 2021 (Note: 3<sup>rd</sup> Monday = President's Day)
- March 15, 2021
- April 19, 2021
- May 17, 2021
- June 21, 2021
- July 19, 2021
- August 16, 2021
- September 20, 2021
- October 18, 2021
- November 15, 2021
- December 13, 2021 (2<sup>nd</sup> Monday; 3<sup>rd</sup> Monday is during winter break for many NC schools)
- January 10, 2021 (2<sup>nd</sup> Monday; 3<sup>rd</sup> Monday = MLK Jr. Day)

Be it further resolved that all Board meetings up to and including the August 16, 2021, meeting will be held virtually.

Be it further resolved that the Board will decide at the August 16, 2021, Board meeting whether the remaining listed meetings will be held virtually or in-person; and

Be it further resolved that the monthly Board meeting dates will be posted on the NCASA website.

## **RESOLUTIONS - continued**

### **Transparency of NCASA Board Meetings and Activities**

Whereas Board members are better able to meaningfully contribute to decision-making and discussions during Board meetings if they are provided with relevant information in advance; and

Whereas Member Leagues only are able to express their opinion on issues before the Board and decisions made by the Board if they are informed about issues and decisions in a timely manner; and

Whereas NCASA is dedicated to the growth of soccer in NC and interested soccer players should be able to easily learn about the work being done by NCASA;

#### Advance Notice

Be it resolved that the Agenda and associated materials – including the text of proposed motions -- for each NCASA Board meeting will be circulated via email to every Board member and to each Member League President (or other designated representative of the Member League) at least seven days before the date of the Board meeting;

Be it further resolved that the Agenda for each NCASA Board meeting will be posted to NCASA's official social media channels, e.g., twitter (@NCAdultSoccer) and Facebook, at least seven days before the date of the Board meeting;

Be it further resolved that the Board only will take formal action during its meeting on proposed motions that have been included with the Agenda circulated at least seven days before the date of the Board meeting, unless the Board agrees to consider an issue as New Business with a 2/3 vote of Board members present at the meeting;

Be it further resolved that as a general rule, the Board will approve items to consider as New Business under this procedure only if the motion to be voted on is time-sensitive (e.g., a decision must be made before the next Board meeting) and could not reasonably have been included in the circulated Agenda (e.g., the relevant information only became known after the Agenda was circulated).

#### Use of Written Motions

Be it further resolved that in order to reduce any uncertainty about the specific action taken by the Board, the Board only will take formal action on proposals – whether included on the Agenda or introduced as New Business – that have been presented in writing;

Be it further resolved that before a final vote for approval on a proposal is taken by the Board, the final written text of the motion being voted on will be made available to the Board.

#### Public Nature of Board Meetings

Be it further resolved that NCASA Board meetings are considered “open to the public”;

Be it further resolved that to the extent feasible, live-streamed audio of all Board meetings will be made available to the public, and the method for accessing this audio will be made publicly available through NCASA's social media channels;

Be it further resolved that to the extent feasible, NCASA will provide an opportunity for a public comment/Q&A portion of each Board meeting, which may be in the form of permitting access to a typed chat or Q&A feature;

## **RESOLUTIONS - continued**

### Notice of Actions Taken

Be it further resolved that within three days of each NCASA Board meeting, the following information will be circulated via email to all Board members and to each Member League President (or other designated representative of the Member League):

- Minutes of prior meetings approved at the Board meeting
- Draft of the meeting minutes from the Board meeting
- Final versions of all motions approved at the Board meeting; and

Be it further resolved that the same information will be posted to NCASA's website and information on how to access this information on the website will be posted to NCASA's official social media channels within three days of each NCASA Board meeting; and

Be it further resolved that draft meeting minutes will be removed from the NCASA website and replaced with the approved version of the meeting minutes when the meeting minutes are approved.

## **RESOLUTIONS - continued**

### **Budgetary Spending Authority**

Whereas the NCASA membership has approved a budget for 2021, but the NCASA Board still must exercise its oversight of NCASA expenditures and NCASA-sponsored events;

Be it resolved that, subject to normal financial controls, funds may be expended without further Board action for all items included in the approved 2021 budget in the following Expense categories:

- Registration Fees
- USASA Affiliation Fees
- Contract Services
- Operations
- On-Line Transaction Expenses
- Payroll & Benefits
- Travel & Meetings
- Other Expenses

Be it further resolved that if budgeted funding for any of the line items in these expense categories is projected to be insufficient to meet actual expenses, the NCASA Executive Director will report this expected deficiency before it occurs and request supplemental funding from the Board;

Be it further resolved that in all cases the Executive Director will report to the Board no later than the monthly Board meeting in October regarding whether funds budgeted for any line item are expected to be insufficient to meet projected expenses for the remainder of the year;

### Celebrate the Tatas

Be it further resolved that no later than three months before the start date of the Celebrate the Tatas tournament, the Celebrate the TaTas committee will present to the Board for approval a proposed budget describing how already budgeted funds are expected to be spent;

Be it further resolved that upon approval of the proposed budget by the Board, subject to normal financial controls, budgeted funds may be expended without further Board action for expenses associated with the Celebrate the TaTas tournament;

Be it further resolved that if after Board approval of the proposed budget it becomes apparent that revenues from the event (e.g., registration fees, etc.) will exceed budgeted revenues, the Celebrate the TaTas committee may expend funds up to the amount of revenues received for Celebrate the TaTas tournament-related expenses without further Board approval;

Be it further resolved that if after Board approval of the proposed budget it becomes apparent that expenses from the event will exceed budgeted expenses and additional event revenues are not available, the Celebrate the TaTas committee will inform the Board and receive Board approval of additional expenses prior to the expenses being incurred;

## **RESOLUTIONS - continued**

### Carolinas Cup (Dec. 11v11 tournament)

Be it further resolved that no later than three months before the start date of Carolinas Cup tournament, the Carolinas Cup committee will present to the Board for approval a proposed budget describing how already budgeted funds are expected to be spent;

Be it further resolved that upon approval of the proposed budget by the Board, subject to normal financial controls, budgeted funds may be expended without further Board action for expenses associated with the Carolinas Cup tournament;

Be it further resolved that if after Board approval of the proposed budget it becomes apparent that revenues from the event (e.g., registration fees, etc.) will exceed budgeted revenues, the Carolinas Cup committee may expend funds up to the amount of revenues received for Carolinas Cup tournament-related expenses without further Board approval;

Be it further resolved that if after Board approval of the proposed budget it becomes apparent that expenses from the event will exceed budgeted expenses and additional event revenues are not available, the Carolinas Cup committee will inform the Board and receive Board approval of additional expenses prior to the expenses being incurred; and

### Ability of Finance Committee to Approval Additional Expenditures Totaling Less than \$2,000.00.

Be it further resolved that, notwithstanding the preceding paragraphs, if a need is identified for spending to cover expenses beyond the amounts approved in the 2021 budget or otherwise approved by the Board and in the interest of efficient administration the decision to approve the additional spending must occur before the next regularly scheduled meeting of the Board, the Finance Committee is authorized to approve the additional spending, so long as the total additional expenditures approved by the Finance Committee and not yet ratified by the full Board does not exceed \$2,000.00 for 2021; and

Be it further resolved that at the first Board meeting after the Finance Committee has approved additional spending, as described in the previous paragraph, the authorized spending will be presented to the full Board for ratification; the Board's failure to ratify a decision by the Finance Committee will not impact the spending authorization granted by the Finance Committee, but will only impact the value of the Finance Committee's permitted future spending authorization limit.



## 2021 NCASA REGISTRATION REPORT

	2021 Player Registrations													2020 Player Registrations		
	31-Jan	AS OF Feb 14	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL	# Spring Players 3/16/20	# Fall New Players	TOTAL Players 2020
ABASA		1											1	932	0	932
AC Sandhills														29	2	31
Catawba	22	2											24	41	20	61
CPSL	97	321											418	511	103	614
First Flight League		2											2	0	0	0
Metrolina														608	80	688
NCASA Annual Pass														5	2	7
Pitt Greenville														135	-1	134
Premier Adult														106	12	118
Seashore Soccer League														0	0	0
Swansboro														199	79	278
TASL	899	103											1002	2041	372	2413
Wilmington	142	101											243	477	-3	474
Winston Salem														199	19	218
<b>TOTAL PLAYERS</b>	<b>1160</b>	<b>530</b>											<b>1690</b>	<b>5283</b>	<b>685</b>	<b>5968</b>